

Requirements for New Application of Discharge Permit

(duly notarized, triplicate copies)

1. Documents, information and data as may be required including but not limited to the following, to be contained in a verified Engineer's Report prepared by a registered chemical or sanitary engineer or PCO:
 - a. Vicinity map identifying the street address. Location or plant premise
 - b. Nature of project or business
 - c. Production capacity; quantity or volume and the generic name/s of product/s
 - d. Nature and character of the applicant's wastewater and its physical and chemical composition
 - e. Total daily volume of discharge of raw wastewater
 - f. Treatment process and estimated treatment efficiency
 - g. Total daily volume of water consumption and discharge of final treated wastewater or effluent
 - h. Name of receiving body of water and its official water classification and in case of land discharge, the nearest receiving body of water and its official water classification
 - i. Information on flow measurement equipment and procedure
 - j. Pollution prevention/Environmental Management System plan or program
 - k. DENR ID Number as hazardous waste generator (if applicable)
 - l. Statement of the cost incurred in the installation and maintenance of wastewater treatment facility, if any
 - m. Quality and quantity of abstracted water
 - n. Copy of the Environmental Compliance Certificate (ECC) or Certificate of Non-Coverage (CNC), as applicable
2. Abstracted water analysis and effluent analysis (for existing firms)
3. Pictures of Septic Tank / Wastewater Treatment Facility
4. Letter of designation for Pollution Control Officer and valid PCO accreditation
5. Official receipt for the required fees

Failure to submit the necessary requirements shall be sufficient ground for the disapproval of the application.

Requirements for Renewal of Discharge Permits

(duly notarized, triplicate copies)

1. Copies of the quarterly self-monitoring reports for the immediate preceding year
2. A copy of the certificate of Accreditation of the PCO duly issued by the Department, or appointment/designation as such by the Managing Head
3. Official Receipts for the payment of the applicable permit fee and the wastewater discharge fee
4. Abstracted water analysis and effluent analysis
5. Copy of latest permit issued