



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
MIMAROPA Region

CPD-AWPS-FORM NO. 16
 Revised -00
 Effective September 2019

**SCREENING FORM AND DUE DILIGENCE CHECKLIST FOR PERMIT TO OPERATE –
 AIR POLLUTION SOURCES/CONTROL INSTALLATIONS (POAPSCI) APPLICATION**

Name of Firm: _____
 Business Address: _____ Plant Address: _____
 Name of PCO: _____ Tel/Cell no.: _____
 Type of Project: _____ Project Capacity: _____
 Date submitted for Screening: _____ Planned: _____ Actual: _____
 (Based on ECC)

Renewal Application

POAPSCI Requirements	Acceptable?		Remarks/Attested by Accountable Officer
	Yes	No	
1. Duly accomplished and notarized application form			
2. Source Emission Test requirements (if required) <ul style="list-style-type: none"> • Boiler w/ a capacity of 251 Hp or greater Gen-Set w/ a capacity of 1250 KW or greater w/ more than 500 hrs operation Any other source w/ potential to emit 100tons/yr <i>(twice per year emission test results)</i> • Boiler w/ a capacity of 100-250 Hp Gen-Set w/ a capacity of 600-1249 KW w/ more than 500 hrs operation Any other source w/ potential to emit 30-99tons/yr <i>(once per year emission test results)</i> • Boiler w/ a capacity of 51-99 Hp Gen-Set w/ a capacity of 301-599 KW w/ more than 500 hrs operation Any other source w/ potential to emit 11-29tons/yr <i>(once per 2 years emission test results)</i> • Boiler with a capacity of 50 Hp and below Gen-Set with a capacity of 300 KW and below <i>(Not required)</i> 			
3. Ambient Air Test requirements (if required) <ul style="list-style-type: none"> • Please refer to ECC and POA conditions 			
4. Copy of Certificate of PCO accreditation			
5. Registration Certificate as Hazardous Waste Generator/s			
6. Self Monitoring Reports (SMR) with attached laboratory results (1 st , 2 nd , 3 rd and 4 th Quarter), Compliance Monitoring Report (CMR) and CMVR (if applicable)			
7. Recent Permit to Operate – APSCI issued by this Office <ul style="list-style-type: none"> • Issued with NOV/Order • Proof of compliance with permit conditions. 			
8. Penalties/fines and/or arrears paid			
9. Proof of Completion/undertaking commitments made during technical meeting/s			
10. Proof of Compliance with RA 9003 (ESWM ACT) <ul style="list-style-type: none"> • Photo of designated temporary storage area/MRF for recyclables, electronic wastes, BFLs, batteries and other special wastes. • Photo of backyard composting area/ facility (if applicable) or proof of collection of compostable/biodegradable wastes. • Copy of Contract/MOA with the LGU as hauler and with Contract/MOA with accredited Sanitary Landfill (SLF)/Co-Processing/TSD Facility operators for disposal of residual wastes. • Copy of Certificate of Disposal/Treatment issued by accredited SLF and TSD Facility operators 			
11. Proof of Compliance with RA 9275 (Clean Water Act) and/or Supreme Court Mandamus to Rehabilitate Manila Bay <ul style="list-style-type: none"> • Copy of Certificate of siphoning/desludging of septic tanks, hauling, transport and treatment of wastewater/septage by an accredited service provider. 			
12. Copy of Tenure Instrument (e.g. Original Certificate Title, TCT, CLOA, Deed of Absolute Sale, CLA, FLAg, FLAgT, FLA, SPA, SIMA, MPSA, Area Status/Clearance or WLA)			

ACTION TAKEN:

- Application accepted (for substantive review and evaluation), proceed to cashier for payment of filing fee.
 Application returned to the applicant for completion of requirements/documents. (Application should be returned within fifteen (15) days)

RECEIVED BY: _____
NAME OF APPLICANT
 (Signature over Printed Name)

EVALUATED BY:

VERIFIED BY:

SCREENING OFFICER
 (Signature over Printed Name)

 Chief, Air Permitting Section



Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU
MIMAROPA Region

CPD-AWPS-FORM NO. 2
 Revised -02
 Effective September 2019

**SCREENING FORM AND DUE DILIGENCE CHECKLIST FOR PERMIT TO OPERATE –
 AIR POLLUTION SOURCES/CONTROL INSTALLATIONS (POAPSCI) APPLICATION**

Name of Firm: _____
 Business Address: _____ Plant Address: _____
 Name of PCO: _____ Tel/Cell no.: _____
 Type of Project: _____ Project Capacity: _____
 Date submitted for Screening: _____ Planned: _____ Actual: _____
 (Based on ECC)

New/Additional Application

POAPSCI Requirements	Acceptable?		Remarks/Attested by Accountable Officer
	Yes	No	
13. Duly accomplished and notarized application form			
14. Engineers's Report prepared and signed by a Professional Mechanical Engineer (PME)/ Chemical Engineer (ChE) and Pollution Control Officer (PCO) duly endorsed by the Managing Head <ul style="list-style-type: none"> Description of processes including the amount of raw materials and finished products, all emissions into the atmosphere and/or material balance. Process Flow Diagram indicating all possible sources of air emission. List of Air Pollution Sources Installations (APSI) and its corresponding Air Pollution Control Facilities (APCF) with complete specifications. Discussion of each APSI showing the process/mode of operations, design criteria and efficiencies of the APCF including the types and quantities of pollutants emitted. 			
15. Plant Layout and specifications duly signed and sealed by PME/ChE or any appropriate engineer and Pollution Control Officer. <ul style="list-style-type: none"> Plans and Specifications of the proposed Air Pollution Source and Control Installations (APSCI) Plant and Machinery layout showing the connection of the APSI to the APCF <i>Note: For stand-by Generator Sets with less than 300 KW capacity submit copy of manual/picture of the name plate of generator set.</i>			
16. For APSI emitting regulated pollutants equal or more than 100 tons per year, an Air Quality Modeling is required to be submitted for evaluation.			
17. PCO designation signed by the Managing Head or Copy of Certificate of PCO Accreditation			
18. Copy of ECC or CNC			
19. Penalties/fines and/or arrears paid			
20. Proof of Compliance with RA 9003 (ESWM ACT) <ul style="list-style-type: none"> Photo of designated temporary storage area/MRF for recyclables, electronic wastes, BFLs, batteries and other special wastes. Photo of backyard composting area/ facility (if applicable) or proof of collection of compostable/biodegradable wastes. Copy of Contract/MOA with the LGU as hauler and with Contract/MOA with accredited Sanitary Landfill (SLF)/Co-Processing/TSD Facility operators for disposal of residual wastes. Copy of Certificate of Disposal/Treatment issued by accredited SLF and TSD Facility operators 			
21. Proof of Compliance with RA 9275 (Clean Water Act) and/or Supreme Court Mandamus to Rehabilitate Manila Bay <ul style="list-style-type: none"> Copy of Certificate of siphoning/desludging of septic tanks, hauling, transport and treatment of wastewater/septage by an accredited service provider. 			
22. Copy of Tenure Instrument (e.g. Original Certificate Title, TCT, CLOA, Deed of Absolute Sale, CLA, FLAg, FLAgT, FLA, SPA, SIMA, MPSA, Area Status/Clearance or WLA)			

ACTION TAKEN:

- Application accepted (*for substantive review and evaluation*), proceed to cashier for payment of filing fee.
 Application returned to the applicant for completion of requirements/documents. (*Application should be returned within fifteen (15) days*)

RECEIVED BY: _____
NAME OF APPLICANT
 (Signature over Printed Name)

EVALUATED BY:

VERIFIED BY:

SCREENING OFFICER
 (Signature over Printed Name)

 Chief, Air Permitting Section

Republic of the Philippines
Department of Environment and Natural Resources
ENVIRONMENTAL MANAGEMENT BUREAU

REGION IV – MIMAROPA

6th Floor, DENR By the Bay Building, 1515 Roxas Boulevard, Ermita, Manila

APPLICATION FOR "PERMIT TO OPERATE"
AIR POLLUTION SOURCE AND CONTROL FACILITIES

I M P O R T A N T : Read Carefully the "INSTRUCTIONS" before accomplishing the form. The applicant, Pollution Control Officer, or any person responsible for representing false statements/documents shall be prosecuted to the full extent of the law.

NOTE : **APPLICATION FORM MUST BE DULY ACCOMPLISHED, NOTARIZED AND SUBMITTED IN TRIPLICATE COPIES**

Type()New ()Renewal () Additional ()Change of Ownership/Name

NAME OF FIRM/ESTABLISHMENT : _____
PLANT LOCATION/ADDRESS : _____
MAILING ADDRESS : _____
TELEPHONE NO. : _____
NATURE OF BUSINESS : _____
AUTHORIZED CAPITAL : _____

List of Air Pollution Source Equipment (APSE) and Corresponding Air Pollution Control Facilities (APCF) covered by Permit Application.

Description of source and Control Equipment (e.g.) 500 Hp Boiler/Scrubber, 1.0 tons cap. Reverberatory/Bag House, etc.)

<u>NO. OF UNITS</u>	<u>APSE</u>	<u>APCF</u>
a) _____	_____	_____
b) _____	_____	_____
c) _____	_____	_____
d) _____	_____	_____
e) _____	_____	_____

CERTIFIED CORRECT :

_____ Signature of Applicant
Print Applicant's Name & Position
O.R. NO. : _____ Permit Fee : _____ Date: _____
O.R. NO. : _____ Filing Fee : _____ Date: _____
O.R. NO. : _____ P.D. 1856 : _____ Date: _____
O.R. NO. : _____ Penalty : _____ Date: _____

SUBSCRIBED AND SWORN to before me this day of _____,

at affiant exhibiting to me her CTC No. _____ issued on _____,
at _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____